

ORMSBY (FREEHOLD) LIMITED

SERVICE CHARGE STATEMENT OF ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

ORMSBY (FREEHOLD) LIMITED

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SERVICE CHARGE STATEMENT OF ACCOUNT FOR

ORMSBY (FREEHOLD) LIMITED

LETTER OF REPRESENTATION FROM RESIDENT MANAGEMENT COMPANY TO ACCOUNTANT

FOR THE YEAR ENDED 31 MARCH 2025

We have determined that an audit of the service charge accounts in accordance with international standards on auditing is not required under the terms of the lease for Ormsby (Freehold) Limited.

We are responsible for preparing service charge information as set out in the accounts of Ormsby (Freehold) Limited for the year ended 31 March 2025.

We are responsible for ensuring that the financial management of the service charges is sound and that there is an effective system of internal control which facilitates the proper use of the service charges and which includes arrangements for good management of the building and all communal grounds for which we have responsibility in accordance with the terms of the lease.

No leaseholder has made a request for a written summary of relevant costs in relation to the service charges payable or demanded as payable in the period in accordance with Section 21 of the Landlord and Tenant Act 1985.

We confirm that all relevant costs included as expenditure in the service charge information, including any payments to reserve funds, is a proper charge to the property and is in accordance with the underlying leases. Where necessary we have complied with the provisions of section 20 of the Landlord and Tenant Act 1985 in relation to long-term expenditure and major works as defined by the legislation.

All expenditure included in the service charge information is a proper charge to the property and is in accordance with underlying leases.

Where necessary, the allocation of relevant expenditure across the various service charge sectors including that relating to the above property is in accordance with the lease.

All the accounting records have been made available to you for the purpose of your engagement and all the transactions relating to service charges have been properly reflected and recorded in the accounting records. Any significant matters of which we consider you ought be aware have been brought to your attention.

The charge to the reserve fund is in accordance with the provisions of the leases and the amounts have been accurately reflected in the reserve fund (where applicable) included as part of the service charge statement of relevant costs.

All service charge monies are held separately in trust in accordance with section 42 of the Landlord and Tenant Act 1987 in designated accounts with Metro Bank Plc and subsequently with Tide Bank Plc and Redwood Bank Plc and the balances reconciled to the fund balances shown in the statement of account.

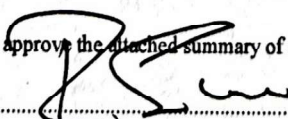
We confirm that the above representations are made on the basis of enquiries of management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can make the above representations to you.



Ormsby (Freehold) Limited - Resident Management Company

RESIDENT MANAGEMENT COMPANY DECLARATION

We approve the attached summary of costs.



Ormsby (Freehold) Limited - Resident Management Company

Date:

25 July 25

ORMSBY (FREEHOLD) LIMITED
INDEPENDENT ACCOUNTANTS REPORT
FOR THE YEAR ENDED 31 MARCH 2025

You have stated that an audit of the service charge accounts in accordance with International Standards on Auditing is not required under the terms of the lease for Ormsby (Freehold) Limited. In accordance with our engagement letter, we have performed the procedures agreed with you and enumerated below with respect to the service charge accounts set out on pages 3 to 5 in respect of Ormsby (Freehold) Limited for the year ended 31 March 2025 in order to provide a report of factual findings about the service charge accounts that you have issued.

This report is made to the Landlord for issue with the service charge accounts in accordance with the terms of our engagement. Our work has been undertaken to enable us to make this report to the Landlord and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Landlord for our work or for this report.

Basis of report

Our work was carried out having regard to TECH 03/11 Residential Service Charge Accounts published jointly by the professional accountancy bodies with ARMA and RICS. In summary, the procedures we carried out with respect to the service charge accounts were:-

1. We obtained the service charge accounts and checked whether the figures in the accounts were extracted correctly from the accounting records maintained by or on behalf of the landlord;
2. We checked, based on a sample, whether entries in the accounting records were supported by receipts, other documentation or evidence that we inspected; and
3. We checked whether the balance of service charge monies for Ormsby (Freehold) Limited shown in the service charge accounts agreed or reconciled to the bank statements for the accounts in which the funds are held.

Because the above procedures do not constitute either an audit or a review made in accordance with International Standards on Auditing (UK and Ireland) or International Standards on Review Engagements, we do not express any assurance on the service charge accounts other than in making the factual statements set out below.

Had we performed additional procedures or had we performed an audit or review of the financial statements in accordance with International Standards on Auditing (UK and Ireland) or International Standards on Review Engagements, other matters might have come to our attention that would have been reported to you.

Report of factual findings

- a. With respect to item 1 we found the figures in the statement to have been extracted correctly from the accounting records.
- b. With respect to item 2 we found that those entries in the accounting records that we checked were supported by receipts, other documentation or evidence that we inspected.
- c. With respect to item 3 we found that the balance of service charge monies shown in the service charge accounts agrees or reconciles to the bank statement for the accounts in which the funds are held.

SWP Service Charge Accounts Ltd

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 SWP Service Charge Accountants Limited
 Chartered Accountants
 Suffolk House
 George Street
 Croydon CR0 0YN

Date *29 July 2025*

SERVICE CHARGE STATEMENT OF ACCOUNT FOR
ORMSBY (FREEHOLD) LIMITED
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025

	2025 Actual £	2025 Budget £	2024 Actual £
Income relating to the year			
Service charge demanded on account	45,600	40,035	41,350
Additional service charge demanded on account	960	-	-
Recharge garage door frame repairs	-	-	2,330
Freeholder income	285	-	125
Interest received (net)	1,496	-	-
Total income	48,341	40,035	43,805
Expenditure relating to the year			
Repairs and maintenance			
Repairs and maintenance	5,037	5,400	3,269
Cleaning	2,868	3,000	3,468
Window cleaning	1,260	1,700	1,260
Electrical repairs	-	-	1,127
External redecorations	-	-	5,200
Grounds maintenance			
Landscape maintenance	15,344	17,200	15,000
Additional landscaping	1,842	2,025	1,593
Tree surgery	-	600	-
Utilities			
Electricity	856	1,600	509
Water rates	52	100	29
Insurance			
Buildings insurance	7,012	6,500	6,394
Directors and officers insurance	179	180	178
Professional fees			
Independent accountancy fees	1,200	1,200	1,200
Companies House filing fee	34	-	13
General expenses			
Postage & stationery	-	-	25
Administration fees	67	270	-
Bank charges	124	260	122
Total expenditure	35,875	40,035	39,387
Surplus for the year	12,466	-	4,418
Balance at start of accounting year	37,076	-	32,658
Balance at end of accounting year	49,542	-	37,076

**SERVICE CHARGE STATEMENT OF ACCOUNT FOR
ORMSBY (FREEHOLD) LIMITED**

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	2025 £	2024 £
ASSETS			
Prepayments		4,234	4,046
Cash at bank	3 and 5	<u>69,574</u>	<u>57,576</u>
		<u>73,808</u>	<u>61,622</u>
LIABILITIES			
Service charges paid in advance by tenants		22,655	23,100
Other creditors		298	-
Amount due to Resident Management Company		96	96
Accruals		<u>1,217</u>	<u>1,350</u>
		<u>24,266</u>	<u>24,546</u>
NET ASSETS		<u><u>49,542</u></u>	<u><u>37,076</u></u>
REPRESENTED BY:-			
Income and expenditure account		<u>49,542</u>	<u>37,076</u>
		<u><u>49,542</u></u>	<u><u>37,076</u></u>

SERVICE CHARGE STATEMENT OF ACCOUNT FOR
ORMSBY (FREEHOLD) LIMITED
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting policies

The statement of account has been prepared in accordance with the provisions of the lease and on the accruals and prepayments basis, under the historical cost convention and (except where it is disclosed otherwise) according to generally accepted accounting practice in the United Kingdom.

2. Tenants rights and obligations

A summary of tenants (leaseholders) rights and obligations must by law accompany a demand for service charges, and is available from the managing agents.

3. Cash at bank

All funds (whether reserve or current account) are held in trust in designated interest bearing client accounts in the name of the Service Charge Account with Tide Bank Plc.

4. Transactions with directors of Ormsby (Freehold) Limited

During the year Mr Robert Slee received £62 in reimbursement for costs he has expended on behalf of Ormsby (Freehold) Limited.

5. Summary of client bank account movements

£

Balance brought forward 1 April 2024	57,576
Net movement during the year	11,998
Balance carried forward 31 March 2025	<u><u>69,574</u></u>